FOR OFFICE USE ONLY:
PERMIT NO: _____
ISSUE DATE: _____
FEE AMOUNT: _____
APPROVED BY: _____

TOWN OF PHILLIPS
BUILDING OR USE PERMIT APPLICATION

GENERAL INFORMATION

1. APPLICANT:	2. APPLICANT MAILING ADDRESS:	3. APPLICANT PHONE & EMAIL:
4. PROPERTY OWNER:	5. PROPERTY OWNER ADDRESS:	6. PROPERTY OWNER PHONE & EMAIL:
7. CONTRACTOR:	8. CONTRACTOR ADDRESS:	9. CONTRACTOR PHONE:
10. PHYSICAL ADDRESS OF PROPERTY:	11. TAX MAP & LOT:	12. DEED BOOK & PAGE: **ATTACH PROOF OF RIGHT, TITLE OR INTEREST FOR PROPERTY**
13. PROPOSED USE: LAND USE NUMBER(S): (From Table Of Land Uses) CHANGE OF USE? ☐	14. COST OF CONSTRUCTION IF THE BUILDING IS A RECONSTRUCTION PROJECT OR LOCATED IN THE FLOOD HAZARD AREA:	15. PROJECT DESCRIPTION:

16. PROPERTY IS ZONED AS:

GENERAL PURPOSE ☐
LIMITED RESIDENTIAL ☐
RESOURCE PROTECTION ☐
RURAL ☐
SPECIAL FLOOD HAZARD AREA ☐
(Additional application form required)

BUILDING INFORMATION

17. NUMBER OF STORIES: PRESENT:_____ PROPOSED:_____ TOTAL: _____	18. HEIGHT OF BUILDINGS: PRESENT:_____ft. PROPOSED:_____ft. TOTAL: _____ft.	19. NUMBER OF BATHROOMS: PRESENT:_____ PROPOSED:_____ TOTAL: _____
20. NUMBER OF BEDROOMS: PRESENT:_____ PROPOSED:_____ TOTAL: _____	21. PRESENT SEPTIC SYSTEM IS APPROVED FOR _____ BEDROOMS	22. YEAR-ROUND USE ☐ SEASONAL USE ☐

23. HISTORICAL BUILDING: YES ☐ N0 ☐

24. TYPE OF WATER SUPPLY PRIVATE ☐ PUBLIC ☐

_____ _____

WATER DISTRICT OFFICE MANAGER DATE

25. SEWAGE DISPOSAL SYSTEM - DATE OF INSTALLATION:

_____

DATE

PROPERTY INFORMATION

26. STREET FRONTAGE _____ft WATER FRONTAGE _____ft Nonconforming ☐	27. MORE THAN ONE USE EXISTING ON THE PROPERTY, ACCESSORY USE: _____ Nonconforming ☐
28. SUBDIVISION: YES ☐ NO ☐ Name and date of approval: _____ _____	29. SETBACKS: _____ _____ _____ _____ Front Side Rear Water Nonconforming ☐
30. HOW MANY DWELLING UNITS ARE PRESENTLY ON THE LOT? _____	31. LOT SIZE (IN SQ. FT. OR ACRES) _____ Nonconforming ☐
32. TOTAL SQ. FT. OF ALL BUILDINGS: PRESENT:_____ PROPOSED:_____ TOTAL: _____	33. LOT COVERAGE (IN PERCENT) PRESENT:_____ PROPOSED:_____ ZONE %: _____ Nonconforming ☐

34. NUMBER OF OFF STREET PARKING SPACES:
PRESENT _____
PROPOSED _____

35. **ADDITIONAL PERMITS, APPROVALS & INSPECTIONS REQUIRED:**

☐ PLANNING BOARD - CONDITIONAL USE
☐ SEPTIC/HHE 200
☐ PLUMBING
☐ ARMY CORPS OF ENG.
☐ DEP
☐ EPA
☐ FIRE MARSHALL
☐ MDOT DRIVEWAY ENTRANCE
☐ OTHER _____

36. ANY FALSE INFORMATION MAY INVALIDATE A PERMIT. SIGNING AUTHORIZES INSPECTIONS NECESSARY TO ISSUE PERMIT AND ENSURE COMPLIANCE WITH REGULATIONS.

I CERTIFY THAT ALL INFORMATION GIVEN IN THIS APPLICATION IS ACCURATE:

_____ _____

APPLICANT/AGENT DATE

PLEASE ATTACH A PLAN OF THE PROJECT. THE PLAN SHOULD BE DRAWN TO SCALE, WITH A NORTH ARROW AND SHOW THE FOLLOWING:

EXISTING AND PROPOSED STRUCTURES WITH SETBACKS FROM ROAD CENTER LINE(S), PROPERTY BOUNDARIES, AND WATERBODIES (STREAMS, PONDS, WETLANDS);

ANY KNOWN EASEMENTS THAT ARE ON THE PROPERTY;

AREAS TO BE CLEARED, GRADED, FILLED OR EXCAVATED.